

TO: Chairman and Members

DATE: November 8, 2012

**SUBJECT: Executive Steering Committee and Timeline for
the Juvenile Accountability Block Grant Project**

AGENDA ITEM: L

**ACTION: X
INFORMATION:**

RESOURCE PERSON: Colleen Stoner

Summary:

This agenda item requests permission to create an Executive Steering Committee (ESC) that will oversee the development of a Request for Proposal (RFP) using Juvenile Accountability Block Grant (JABG) Program discretionary and set-aside funds.

Background:

The Board of State and Community Corrections (BSCC) is the Designated State Administrative (DSA) agency for the following three federal juvenile justice funding sources: Title II Formula Block Grant Program, Title V Community Prevention Grant Program, and the JABG Program. The State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP) aligned the three programs to support California's Title II Three-Year plan. The plan outlines three priority areas; Disproportionate Minority Contact, Evidence-Based Practices (EBP), and strategies to support efforts to develop and strengthen services, programs, and policies that promote positive outcomes for youth, their families, and communities. The legislative mandates associated with the BSCC also direct the Board to support statewide efforts in implementing EBP.

The proposed JABG funds will be used to further develop the EBP priority area. Approximately \$1 million is available in discretionary and set-aside funds to be used for this purpose over the next two years. This RFP will also satisfy the federal requirement to use JABG set-aside dollars for those entities that fall below the \$10,000 threshold for receiving a direct allocation.

On November 7, 2012 staff requested the SACJJDP recommend to the BSCC that an Executive Steering Committee be established to oversee development of a RFP to identify probation departments that are prepared to participate in a system change approach in implementing or expanding the use of EBP within their local juvenile justice communities. JABG funds for this project may be used by local probation departments that need additional technical assistance or resources to support the effective implementation of EBP including assessment tools, data collection, programming, training and evaluation.

RFP Activities and Timeline:

Below is a proposed tentative timeline of activities necessary to administer a competitive RFP for the Juvenile Accountability Block Grant Project.

ACTIVITY	TENTATIVE TIMELINE
Present ESC agenda item to BSCC	11/8/12
ESC to complete the development of the proposal requirements/evaluation criteria	2/28/13
BSCC staff to complete the development of draft RFP based on ESC recommendations	3/25/13
Draft RFP emailed to ESC	3/25/13
ESC to review and edit draft application	4/8/13
BSCC staff to finalize RFP based on ESC edits	4/15/13
Final RFP sent to ESC members	4/22/13
Present the RFP to the SACJJD for approval	May 2013 Meeting
Present the RFP for BSCC approval	May 2013 Meeting
Release of RFP to the field	5/17/13
RFP due to BSCC	7/18/13
BSCC staff technical review of proposals completed	7/25/13
RFP and rating material mailed to ESC	7/25/13
ESC rating of proposals completed	8/22/13
ESC convened to finalize rating	8/30/13
Present funding recommendations to the SACJJD	September 2013 Meeting
Present funding recommendations to the BSCC	September 2013 Meeting
Begin contract development process	9/10/13 - 9/28/13
Project period begins	10/1/13
Project directors meeting	10/15/13
Project period ends	9/30/15

Recommended Action Needed:

BSCC staff requests approval of the SACJJD recommendation to utilize approximately \$1 million in JABG funds to support EBP for probation departments statewide. Additionally, staff is recommending that the BSCC:

1. Authorize an ESC to oversee the development and release of the RFP;
2. Appoint a BSCC member as Chair of the ESC;
3. Direct staff to work with the Chair to assemble and convene an ESC of subject-matter experts; and
4. Approve the activities and tentative timeline associated with the RFP for the project.

Resource Person: Colleen Stoner, Field Representative; (916) 324-9385, and colleen.stoner@bscc.ca.gov