

**TO: Chairman and Members**

**DATE: August 29, 2012**

**SUBJECT: Program Education Process**

**AGENDA ITEM: B**

**ACTION: X**  
**INFORMATION:**

**RESOURCE PERSON: Patricia Mazzilli**

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**Summary:** The Board of State and Community Corrections has taken on responsibility for several new grant programs, as well as additional duties imposed by statute and continues to have duties and responsibilities previously assigned to the former Corrections Standards Authority by statute. Board members need to be familiar with these programs and duties which fall within their purview.

**Background:** At the July 26, 2012 BSCC Board Meeting, several Board members indicated a desire for education by BSCC staff on the history and parameters of programs responsibilities under the Board's authority. The BSCC is seeking direction from the Board on their preference as to how this education process is scheduled and prioritized. Options include devoting the first part of each regularly scheduled meeting to education and history of two to three programs, scheduling BSCC Board Meetings specific to education of program and duty responsibilities, or another format preferred by the newly appointed Board. Many of the BSCC's duties were covered at the New Board Member Orientation; however these were not explained in significant detail due to time constraints and the considerable amount of information a thorough overview would entail.

**Discussion:**

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**Recommendation/Action Needed: BSCC Board to determine preferred method for BSCC staff to provide education on programs and their history and other mandated duties to board members.**