

TO: BSCC Chair and Members

DATE: November 13, 2014

**SUBJECT: Board of State and Community Corrections
Policy on Selecting Chairs and Members
for Executive Steering Committees.
Requesting Approval.**

AGENDA ITEM: H

**ACTION: X
INFORMATION:**

RESOURCE

**PERSON: Evonne Garner
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Summary: The Board of State and Community Corrections (BSCC) uses Advisory Committees and Executive Steering Committees to guide its work and make informed decisions. This agenda item proposes a policy to provide better structure, consistency and transparency to this important decision-making process. Additionally, the policy allows for interested parties to nominate themselves or others for membership.

Background:

The use of Advisory Committees and Executive Steering Committees to discuss and make recommendations to the Board on policy issues is referenced in statute and has long been the process by which policy decisions are made within the BSCC and its predecessor organizations (Board of Corrections and the Corrections Standards Authority). However, as BSCC's role and subsequent use of Advisory Committees and Executive Committees continues to expand, it is necessary to adopt a policy to ensure that the formation and operation of these committees are conducted in a consistent and open manner. Attachment A provides the draft policy for the Board's consideration.

Recommendation/Action Needed:

Staff recommends approval of the proposed Board of State and Community Corrections' Committees Policy effective for any committee formed after January 1, 2015.

Attachments:

- A. Proposed BSCC Committees Policy