



Standards and Training for Corrections (STC) Program

e-STC System Email Notification

Message Sent

To:	ATP Participating Agencies RFC Providers RFC Agencies	ATP Adult Agencies ATP Juvenile Agencies All CCFs	All Training Managers (excluding CCFs)
From:	BSCC-STC@bscc.ca.gov		
cc:			
Subject:	STC announces two changes to its recordkeeping policies effective July 1, 2014.		
Message:	<p>STC announces two changes to its recordkeeping policies effective July 1, 2014.</p> <p>These changes have been made to streamline processes and reduce the flow of paper.</p> <p>1) CORE ROSTERS/TEST RESULTS/EVALUATIONS – Providers of Core Courses are now required to mail only the original signed STC Core Roster at the completion of the course. Testing results and course evaluations will no longer be mailed to STC but shall be retained by the provider. STC may review these documents during course monitoring. Chapter III Section J of the Policy and Procedure Manual for Presenting Local Corrections Core Courses (page 20) has been revised to reflect this change http://www.bscc.ca.gov/downloads/policy_and_procedure_manual_for_core_courses.pdf (click on the link or copy and paste the link into the address bar of your browser).</p> <p>2) WRE and SPECIAL CERTIFICATIONS – Agencies are no longer required to send WRE and Special Certification Roster/Evaluation forms to STC upon completion of the approved training. Agencies shall retain the Roster/Evaluation forms in their training records. The forms serve as proof of the completed training and are subject to inspection by your STC Field Representative during annual compliance monitoring. Chapter 4 Sections D & E of the Policy and Procedure Manual for Participating Agencies (pages 34 & 35) have been revised to reflect this change http://www.bscc.ca.gov/downloads/participating_agency_manual_final_%20071614.pdf (click on the link or copy and paste the link into the address bar of your browser).</p> <p>If you have any questions about these policy changes, please contact your assigned Field Representative.</p> <p>Please DO NOT respond to this email address. Direct all responses to your STC Field Representative.</p>		
<p>Return to Admin Navigation Screen Email Address Generator</p>			