



BOARD OF STATE AND COMMUNITY CORRECTIONS

Applicants with disabilities who need reasonable accommodations, such as a Sign Language interpreter, a reader or assistance attending an interview please call (916) 323-3055

Position:

Research Program Specialist I

Position #:

917-190-5742-002

Salary Range:

\$4,833 - \$6,050

Issue Date:

October 16, 2013

Contact:

Stefanie Reyes
(916) 322-8022
stefanie.reyes@bscc.ca.gov

Location:

Board of State and Community
Corrections
600 Bercut Drive
Sacramento, CA 95811

Final Filing Date:

October 29, 2013
(Statewide)

Individuals who are currently in this classification, or are eligible for lateral transfer or promotion, or are reachable on a certification list may apply. SROA/SURPLUS candidates will be given priority.

For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

**Submit a Std.678 State
Application and Resume to:**

BOARD OF STATE AND
COMMUNITY CORRECTIONS
ATTN: Stefanie Reyes
600 Bercut Drive
Sacramento, CA 95811

**Please write "917-190-5742-002"
on your application and indicate
the basis of your eligibility in the
job title section. Applications
without this information may be
rejected.**

The Board of State and Community Corrections provides statewide leadership, coordination, and technical assistance to promote effective state and local efforts and partnerships in California's adult and juvenile criminal justice system, including providing technical assistance and coordination to local governments related to realignment.

Applications will be screened and only the most qualified will be interviewed.

The selected candidate considered for the advertised position will be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

Scope of Position:

Under general direction of the Deputy Director of Administration, Research and Program Support, (a CEA III), and with lead direction from a Research Specialist V, the Research Program Specialist I performs a wide variety of research and statistical studies in the completion of technical research for the three Board of State and Community Corrections divisions (Standards and Training for Corrections (STC), Corrections Planning and Programs (CPP), and the Facilities Standards and Operations/County Facilities Constructions (FSO/CFC)).

Duties and Responsibilities:

(Candidates must perform the following functions with or without reasonable accommodations.)

- Design, plan and conduct special research projects, complex studies, and statistical analyses (exam development, job analysis, analyses for reporting, grant proposals, etc.); prepare and present technical reports and make recommendations to program management based on findings; and provide expert consultation and technical support to staff on the feasibility, design and impact of research projects.
- Design, test, and implement a wide variety of large scale surveys using scientific survey design and sampling methodology; and conduct, document and present results of analyses of survey data.
- Coordinate and oversee the research efforts of staff and outside contractors and consultants; act as a principle point of contact for all data compilation and evaluation efforts; and develop and maintain working partnerships with state, local, public and private entities.
- Develop and implement statistical methodologies, performance measurement tools, resource materials and techniques to evaluate program performance. Provide technical assistance to local corrections partners as needed.

The BSCC is committed to providing an equal employment opportunity to all, providing reasonable accommodations, prohibiting sexual harassment and discrimination based on race, color, ethnicity, national origin, ancestry, sex (gender identity), age, disability, genetic information, religion, sexual orientation, political affiliation, marital status, pregnancy, military status, and to providing protection against retaliation. Rev. 8/12